

December 8, 2024

**SOUTHWEST DIVISION OF BOWLS USA
BYLAWS**

ARTICLE I - NAME AND AFFILIATION

1.1 This organization shall be known as the **Southwest Division of Bowls USA** (hereinafter referred to as “SWD” or “The Division.”).

1.2 SWD is affiliated with Bowls USA (hereinafter “BUSA”), the controlling body for the game of bowls in the United States of America, a nonprofit corporation in the State of Washington.

ARTICLE II – JURISDICTION

2.1 The jurisdictional territory of SWD, as designated by BUSA, encompasses that area of California which is north of the Mexican border and up to the northern boundaries of the counties of San Luis Obispo, Kern, and San Bernardino.

ARTICLE III- PURPOSE

3.1 Promote, foster, and advance the game of Bowls throughout its jurisdiction.

3.2 Govern and provide guidance and support to the membership of SWD.

3.3 To represent SWD Members and SWD Member Clubs at BUSA.

ARTICLE IV – MEMBERSHIP

4.1 Membership is open to all regularly organized lawn bowling clubs, resorts, and other organizations that meet the criteria for Membership.

4.1.1 Club Membership Criteria:

4.1.1.1 A club must be within the jurisdictional territory of SWD.

4.1.1.2 Bowls are played on level greens owned or authorized to be used by the club. Only one Club using the greens can be recognized as a Member Club of the SWD.

4.1.1.3 A club must pay annual membership dues to SWD.

4.1.1.4 A club must recognize and accept the authority of SWD and BUSA.

4.1.1.5 A club must agree to follow the Bylaws of the Division.

4.2 SWD is comprised of four classes of members: (1) Member Clubs, (2) Associate Member Clubs, (3) Individual Members and (4) Honorary Life Members.

4.2.1 Member Club: A Club that meets the criteria as set out for membership in the SWD, is comprised of 10 or more members, and has filed an application for and been granted membership into The Division.

4.2.1.1 Application Process: The application must include the following information: name of Club and location of its greens, names and addresses of its officers, a complete list of its members and a statement that neither membership in nor services provided by the organization will be denied to anyone based on race, color, religion, national origin, physical or mental handicap, age (except in age-restricted communities), sex, or sexual preference.

4.2.1.1.1 The application shall be submitted to the Secretary of the Executive Board of the SWD (hereinafter “The Board”) who will submit all new applications at the following Delegate Assembly Meeting (hereinafter ‘The Assembly’). The Assembly shall have sole authority to ratify the application for membership. The SWD dues for every member of the club must be remitted with the application.

4.2.1.1.2 Executive Board Review. Pending the next Assembly Meeting, The Board, may review any or all new applications and make a preliminary determination as to whether the club meets the criteria for membership into SWD.

4.2.1.1.2.1 Temporary Membership Club: If, after an initial assessment, The Board finds that a club meets all criteria for membership, it may instruct the Secretary to issue a Temporary Certificate of Membership which would become permanent upon ratification at the next Assembly Meeting.

4.2.1.1.2.2 Preliminary Denial of Membership: If, in the Board’s assessment, a club fails to meet the requirements for membership, the Secretary will notify the club of its findings and remit all dues received.

4.2.1.1.3 Delegate Assembly Assessment and Determination: All new applications, including those for which The Board has made a preliminary decision, will be presented at the next Assembly Meeting when membership will be determined by a majority vote of the Delegates present.

4.2.2 Associate Member Club: A Member Club that continues to meet all the criteria for membership, but whose membership has fallen to less than 10 members as of December 31 of a year and continues with less than 10 members as of March 31 of the following year, will be designated as an Associate Member Club. They will continue to have all the rights and responsibilities of a Member Club, except that while their Delegates will be able to speak and make motions at Delegate Assembly Meetings, they will not have voting power. To regain status as a Member Club, the club must increase its membership to 10 or more members by December 31 of a year.

4.2.3 Suspension or Termination: Any club, after due investigation and hearing, and by notice given to all Member Clubs no less than sixty days prior to the Delegate Assembly Meeting, may be suspended or terminated for cause by a two-thirds vote of the delegates present at any Delegate Assembly or Special Meeting providing that the quorum of delegates requirement is met. Notwithstanding this section, Member Clubs may be suspended pursuant to Article VI, Section 6.4.1.

4.2.4 Individual Members. All active members of a Member Club or an Associate Member Club are automatically deemed to be members of SWD. A Member Club or Associate Member Club is responsible for paying dues for all its members as specified by Article VI.

4.2.4.1 Members of clubs outside of SWD, including those in other divisions of BUSA and clubs that are part of World Bowls Organization, who join a Member Club or Associate Member Club of SWD, for a period of less than 90 days are not considered active and, as such, are not Individual Members nor are they required to pay dues to SWD. If their cumulative membership in club or clubs within SWD exceeds the 90-day threshold in any year, they are active members and have all the rights and responsibilities of Individual members, including paying dues to SWD.

4.2.5 Honorary Life Members. The Executive Committee is authorized to present to any regular meeting of the Delegate Assembly names of members recommended for election as Honorary Life Members. This honor is bestowed solely to those whose service to SWD has been long and of a particularly outstanding nature in promoting the game of bowls. Following a majority vote in favor, these members will no longer be required to pay SWD dues but will retain all the rights and privileges of membership. (BUSA dues are not affected by this action).

ARTICLE V – Governance

5.1 The Delegate Assembly is vested with authority to govern, set policy, ensure the furtherance of the purposes of SWD, engage in strategic planning, and conduct business on behalf of the SWD consistent with the provisions of the Bylaws. The Assembly is comprised of Club delegates selected as representatives of their respective clubs and members of the Executive Board.

5.1.1 Meetings: The Assembly must meet at least three times a year: January, Spring, and Fall. The January meeting will be designated as the Annual General Meeting (hereinafter referred to as “AGM”). Its meetings are open to all members of SWD, but only eligible members of The Assembly may speak or vote, unless the President invites a member to speak.

5.1.1.1. Any meeting of The Assembly, The Board, or a committee may be conducted virtually at the discretion of the President or the member calling the meeting. Meetings conducted virtually will automatically be recorded without notification to those in attendance. Attendees may join a meeting telephonically or via the Internet. Attendees are not required to use a video connection.

If necessary, any meeting of The Assembly, The Board, or a committee may be held as an Executive Session, i.e., a closed session, if approved by a majority of those present who are authorized to vote.

5.1.2 Quorum: One-third of the voting members constitute a quorum at any Assembly Meeting. No vote may be taken unless a quorum is present.

5.1.3 Voting: Each Member Club Delegate and Executive Officers, except for the President and Immediate Past President, is entitled to a single vote on any matter presented for action. The President may vote only in the case of a tie. The Immediate Past President and delegates from Associate Member Clubs have no voting privilege but may speak or make motions during Assembly meetings.

Unless specified elsewhere in the Bylaws, all actions subject to vote in a Delegate Assembly Meeting are determined by the majority vote of those present who are eligible to vote. Regardless of their unavailability to appear for a meeting, no Executive Officer may appoint a substitute or alternate person to act and/or vote in their place. SWD does not recognize votes by Proxy.

5.1.4 Procedures: The Assembly must conduct the business of the SWD consistent with the provisions of the Bylaws. On all other points, the latest edition of Robert’s Rules of Order Newly Revised will be the guide to procedures.

5.2. Club Delegates: Each affiliated Club of SWD may select two Delegates, preferably one of each gender, to represent their Club as delegates of the Assembly. Individuals must be members of the Club they represent, may represent only one club as a delegate, and may not hold an office on the Executive Board. Associate Member Club delegates may speak and make motions but do not have voting rights.

Delegates are selected on an annual basis and notice of their appointment must be deposited with the Secretary of the Board prior to the January AGM of each year.

5.2.1 Surrogate Delegate: Should a Delegate be unable to attend an Assembly meeting, the President of the Club or a Club Board member may select another qualified member as the Surrogate Delegate and shall inform the Secretary by email prior to the start of the meeting. The Surrogate Delegate will enjoy all the rights and privileges afforded to the delegate they represent.

5.3 Executive Board. The Executive Board is comprised of seven (7) members: President, Vice President, Secretary, Treasurer, Immediate Past President, and two Councilors, of different genders. The term of office for each member of The Board is one year. Officers of The Board shall be elected to office by members of The Assembly.

5.3.1 The Board has authority as granted by The Assembly and as stated in the bylaws for the day-to-day operations of the SWD. The Board shall confer with delegates by email or by video conference on major issues that could affect The Division or its activities and shall reach a consensus as to the appropriate action to be taken; such action is to be reviewed and ratified by The Assembly.

Operational Authority includes, but is not limited to, the following:

5.3.1.1 Overseeing Delegate Assembly policies and ensuring good governance.

5.3.1.2 Managing the day-to-day functions of the SWD.

5.3.1.3 Reviewing the appointment of committee chairs designated by the President. If approved, the appointments may be made.

5.3.1.4 Making expenditures authorized by the Assembly, including the disbursement of budgeted funds. Additional expenditure, not to exceed \$5000 during the period between the Assembly Meetings, may be made at the sole discretion of the Board.

5.3.1.5 Appointing committees within the Board to carry out its duties.

5.4 Executive Board Officer Duties

5.4.1 President:

1. 5.4.1.1 has general administrative supervision, oversight, direction, and control over all SWD business and activities, including putting into effect orders of The Assembly and overseeing the performance of all officers,
- 5.4.1.2 Presides at meetings of The Assembly, AGM, and Special Meetings of The Division and meetings of The Board,
- 5.4.1.3 except as stipulated elsewhere in the Bylaws or the Standing Rules, appoints the Chair of Standing and Special Committees subject to approval by The Board and appoints the members of all committees in consultation with the appropriate Chairs,
- 5.4.1.4 is an ex officio member of all committees except the Nominating Committee and the Disciplinary Committee,
- 5.4.1.5 interprets and enforces the Bylaws of SWD with the concurrence of The Board and the advice of the SWD Parliamentarian if one has been appointed.

5.4.2 Vice President:

- 5.4.2.1 In the absence of the President, assumes and performs all the duties of the President. When acting as the President, the Vice President has the same powers and restrictions as the President.
- 5.4.2.2 performs duties assigned by the President to assure the smooth operation of The Division.
- 5.4.2.3 In coordination with the President and the Secretary, the Vice President will function as a Liaison with all SWD Clubs, their Presidents, Boards and Delegates and will be a Point of Contact for each club representative to ask questions, express concerns and communicate information with the SWD Board.

5.4.3 Secretary:

- 5.4.3.1 is responsible for the routine business correspondence of the SWD.
- 5.4.3.2 sends Divisional notices approved by the Board to the Webmaster for posting to the website or distribution to the Delegate Assembly or the membership.
- 5.4.3.3 records and keeps minutes of meetings of The Board and The Assembly, and any special meeting.
- 5.4.3.4 maintains a copy of the Bylaws as well as all Standing Rules.
- 5.4.3.5 maintains a list of delegates with contact information.

5.4.3.6 keeps and preserves all records of the SWD that the Board deems necessary.

5.4.3.7 issues membership cards as authorized by The Assembly.

5.4.3.8 delivers all books, papers, and other property of the SWD to the successor Secretary.

5.4.3.9 shall submit the slate of proposed officers for election to each Member Club not less than forty-five (45) days prior to the AGM.

5.4.3.9 maintains a Membership file that contains the name, postal and email address, and telephone number of all members of SWD.

5.4.4 Treasurer:

5.4.4.1 collects all dues, fees, assessments, and other income.

5.4.4.2 Deposits all funds in FDIC banks or depositories approved by the Executive Board.

5.4.4.3 sets up special accounts, safe deposit boxes, and funds as authorized by the Executive Board.

5.4.4.4 pays all indebtedness and obligations of SWD according to its terms.

5.4.4.5 maintains all accounts on a Board-approved software platform. At the discretion of the Treasurer, and with the approval of The Board, this may be either computer-based or cloud-based. If computer-based, the treasurer must respond to a request from any member of The Board within twenty-four hours. If cloud-based the President will have access to the account on an ongoing read-only basis.

5.4.4.6 Is authorized to transfer funds between any authorized SWD accounts.

5.4.4.7 invests SWD's funds under the direction of The Board or any authorized Board Finance Committee.

5.4.4.8 files all Federal and State tax and/or informational returns in a timely manner.

5.4.4.9 keeps complete books and records of the SWD's finances and submits reports to The Board at its regular meetings.

5.4.4.10 Submits books and records to the Audit Committee after the close of the Fiscal Year and prior to the Annual General Meeting and submits a fiscal year-end financial report at the Annual General Meeting.

5.4.4.11 Delivers all books, papers, and other property of SWD to the successor Treasurer.

5.4.4.12 Prepares (with the guidance of the President) a suggested budget for the upcoming year to be presented at the Annual General Meeting.

5.4.5 Immediate Past President: A member who has served as President of this Division will, at the completion of that President's term of office, be known as the Immediate Past President, sitting as a non-voting member of The Board.

5.4.6 Councilors: The councilors shall:

5.4.6.1 Attend and represent SWD at all BUSA meetings.

5.4.6.2 Vote in accordance with the views of SWD at BUSA meetings.

5.4.6.3 Share the views of Bowls USA to the Executive Board.

5.4.6.4 Present a report in writing at the next Assembly Meeting.

5.4.6.5 if unable to attend a BUSA meeting, must notify the SWD Secretary to notify the BUSA Secretary of a Division Proxy.

5.4.6.6 perform other such duties as may be assigned by the President.

5.5 Election of Officers

5.5.1 Nominating Committee: Three non-office-holding members of the Division shall be appointed by the President and approved by the Assembly prior to the end of September, or as soon thereafter as possible. The Nominating Committee will interview prospective candidate members of the SWD, advising them of the job requirements and confirming their willingness to serve. If they are eligible, current board members will be asked to agree to continue in their positions. The Nominating Committee will then select a slate of proposed officers for election at the AGM.

5.5.2 Identifying Nominees: Names of nominees for office will be communicated by the Nominating Committee through the SWD Secretary to the Delegates within forty-five (45) days of the AGM. Nominee names are to be accompanied by supporting materials and a request that the names be shared with each club's membership.

5.5.3 Additional Candidates: Any delegate who wishes to propose nominees other than those already nominated by the Nominating Committee may do so by conveying the names to the SWD Secretary, together with any supporting materials, no later than thirty (30) days prior to the AGM. Supporting materials shall include the approval of the nominee to serve if elected. The Secretary shall then communicate the names of the additional nominees with pertinent supporting information to all members of The Assembly and The Board no later than three (3) weeks prior to the AGM.

5.5.4 Conduct of Election: Nominees for office at the AGM election shall include only those proposed by the Nominating Committee and valid Additional Candidates. If there is more than one candidate for an office, the election for that office must be by secret ballot. A majority of those present is necessary to elect. If no candidate receives a majority, the

candidate receiving the lowest number of votes will be dropped and a new ballot taken until a candidate receives a majority vote.

If there is only one nominee for an office, the vote may be taken by voice.

The voting/election shall be supervised and verified by (an) Officer(s) or Delegate(s) who are not on the ballot.

5.5.5 Term of Office: Newly elected officers take office at the close of the AGM and hold their offices until the close of the next AGM or until their successors have been duly elected and installed.

5.5.6 Term Limits: The President and Vice President may serve no more than two (2) consecutive terms in Office. The Councilors cannot serve more than five (5) consecutive terms in office. There are no term limits for the Secretary or the Treasurer.

5.5.7 Vacancies: A vacancy in any elective office may be filled by a majority vote of the Executive Board. Each officer so elected holds office until the next Annual General Meeting.

5.5.8 Termination: Any officer can be removed from office for just cause and replaced by a majority vote of The Assembly.

5.6 Executive Board Meetings

5.6.1 The Board: will meet monthly or more often as needed. The Secretary shall take minutes of Executive Board Meetings and distribute them to Delegate Assembly members in a timely manner.

5.6.2 A Quorum: Half of the voting members of the Executive Committee constitute a quorum. For this purpose, the President is regarded as a voting member. No votes may be taken unless the quorum is met.

5.6.2 Voting Rights: Each officer, except the President and the Immediate Past President, has one vote. The president shall vote only to break a tie vote. Members of the Board must be present to vote. SWD does not recognize a vote by proxy. In the case of virtual meetings, attendance may be telephonically or via the Internet.

ARTICLE VI – DUES

6.1 Authority: All dues, fees, and assessments shall be determined by the Delegate Assembly at the recommendation of the Executive Board.

6.2 Annual SWD Dues: The Delegate Assembly shall determine a specified per capita amount to be paid by active members of Member Clubs (Honorary Life members are exempt from paying annual dues.) An active member is any bowler whose name is entered on a Member

Club's membership rolls, who pays dues to that club, and/or is an Honorary Life Member of said club. Bowlers who belong to more than one Member Club shall designate one club as their Home Club. It will be the sole responsibility of the Home Club to remit their dues to SWD. Annual dues are not prorated. Members of clubs outside of the SWD who join a Member Club for less than 90 days of the year shall not be considered "active" members.

6.3 Bowls USA Dues: Member Clubs will be responsible for collecting annual BUSA dues for all active members who are members of BUSA and remitting them to SWD along with the SWD dues. SWD shall then remit these dues to BUSA.

6.4 Dues Payment Dates: Annual dues to the SWD shall be payable in full in February and shall be deemed delinquent on the first day of March.

6.4.1 **Delinquency:** All rights and privileges of membership to SWD and BUSA are automatically suspended for clubs that become delinquent until dues in arrears have been paid. Individual members of those clubs shall not be allowed to participate in any SWD or BUSA tournament or receive any of the other benefits of SWD or BUSA membership unless they have paid SWD and/or BUSA dues through another club.

6.4.2 The dues of new members joining after the current year's Roster has been submitted are payable at the end of every month (except November and December) and must be accompanied by the same data as was submitted for the Roster.

6.5 Proposed Changes to Dues: Any change to established dues shall be presented in writing and sent by email to each member of the Delegate Assembly at least fourteen (14) days prior to the meeting of the Assembly. A vote by the majority of the delegates present is required before a change may be made. The change shall be effective January 1st of the following year.

6.6 Roster: An annual roster of each Member Club's active members shall be filed with the Registrar of SWD concurrent with the payment of dues. The roster shall include mail addresses, email addresses, telephone numbers, and other such data as may be required by the Executive Board. The number of active members on its roster must be consistent with the dues paid. Updates are required for members who join throughout the year as specified in Section 6.4.2.

6.7 Assessments: Special assessments may be levied on active members, providing any such assessment is recommended by the Executive Board and approved by a majority of the Delegates at any Annual General Meeting or Special Meeting.

ARTICLE VII – COMMITTEES

7.1 All committees, except for Board Committees, fall under the auspices of the Assembly. Pursuant to section 5.3.1 the Board is authorized to direct and monitor the daily operations of all

committees and then provide regular status reports to the delegates regarding their work. Unless stipulated elsewhere in the Bylaws or in the Standing Rules, the Chairs of all Committees are appointed by the President subject to the approval of The Board. Members of Committees are appointed by the President in consultation with each Committee Chair.

The Committee Chair will apprise The Board of any updates, planned changes or recommendations and will make monthly status reports at Board meetings. The Committee Chair will provide detailed reporting at the Assembly meetings.

7.2 Standing Committees and Appointed Positions: The following are suggested Standing Committees and Appointed Positions of the SWD:

- 7.2.1 Audit (consisting of two members of the Executive Board who do not have check signing privileges)
- 7.2.2 Southwest Division Tournament Committee (refer to 7.3)
- 7.2.3 Instruction & Training
- 7.2.4 Publicity/Marketing, Membership & Public Relations
- 7.2.5 Southwest Open and U.S. Open
- 7.2.6 Disciplinary Committee (refer to 7.5)
- 7.2.7 Social & Hospitality
- 7.2.8 Historian
- 7.2.9 Southwest Ladies' Day Committee (refer to 7.4)
- 7.2.10 Umpire/Laws of the Game
- 7.2.11 Website and social media
- 7.2.12 Nominating Committee (refer to 5.5.1)
- 7.2.13 Live Streaming
- 7.2.14 Registrar
- 7.2.15 Parliamentarian

7.3 Southwest Division Tournament Committee

7.3.1 Purpose: The SWD Tournament Committee is responsible for all aspects of the Divisional tournament program including running all divisional tournaments as specified in the Southwest Division Tournament Book. Day-to-day running of individual tournaments will be delegated to the Southwest Men's Tournament Chair and the Southwest Women's Tournament Chair and their committees, as appropriate.

7.3.2 Composition:

7.3.2.1 The Committee shall consist of two sub-committees. The Men's Tournament Committee and the Women's Tournament Committee. Each sub-committee will consist of a chair and two (2) members. The President shall appoint the two (2) sub-committee Chairs subject to approval by The Board. Each Chair, in consultation with the President, shall select two (2) members of their

respective gender to be on their sub-committee. The Tournament Committee will include the six (6) members of the two (2) sub-committees.

7.3.2.2 One of the members of the Tournament Committee should act as Treasurer for the group. If no one is willing or able, a member outside of the Tournament Committee may serve as Treasurer but will not have a vote on Tournament Committee matters.

7.3.2.3 The Tournament Committee is chaired by either the Women's Tournament Chair or the Men's Tournament Chair as appointed by the President of the SWD subject to the approval of the Executive Board.

7.3.2.4 Additional volunteers may be allowed but will not have an official position on the Tournament Committee and will not have a vote in Tournament Committee matters.

7.4 Southwest Ladies' Day Committee

7.4.1 **Purpose:** The purpose of the Ladies Day program is to promote camaraderie between the women members of clubs within the SWD through friendly competition and social events. It provides a venue where experienced and newer bowlers may meet, make friends, and generally foster the game of lawn bowls. Southwest Division Ladies Day activities are open to all women members of the Southwest Division.

7.4.2 **Duties:** Is responsible for all Ladies Day activities approved by the SWD Delegate Assembly. These activities include but are not limited to, Ladies Day competition on a scheduled basis at clubs throughout the SWD and a Holiday Luncheon to be held annually.

7.4.3 **Specifics:** The Committee will:

7.4.3.1 Contact individual clubs willing to host Ladies' Day competitions and provide a schedule for Delegate Assembly approval.

7.4.3.2 Ensure that the schedule is included on the website and notified to all SWD clubs.

7.4.3.3 Work with the hosting clubs to ensure that everything is in place.

7.4.3.4 Receive entries and arrange teams for competition days.

7.4.3.5 If required, prepare a Holiday Luncheon menu and secure a caterer.

7.4.4 **Fundraising:** The Committee will be responsible for any fundraising activities, such as raffles. All funds so raised must be used to defray costs of the Ladies Day programs.

7.5 Disciplinary Committee

7.5.1 The purpose of the Disciplinary Committee (hereinafter the DC) is to:

7.5.1.1 promote the highest levels of sportsmanship by ensuring the integrity and safety of the sport of Bowls,

7.5.1.2 support an inclusive environment where all people are treated with dignity, respect, and courtesy, free from discrimination,

7.5.1.3 ensure justice in disciplinary proceedings by following a systematic process within which decisions relating to alleged breaches can be made in a fair, consistent, independent and proportionate manner and in accordance with the requirements of due process.

7.5.2 The DC shall be responsible for adjudicating disciplinary matters that fall within the jurisdiction of the SWD, including (1) disputes among members and/or Clubs which cannot be settled at Club level, (2) code of ethics violations during tournament play. and (3.) misconduct on the part of all SWD members, including members of the Assembly, involving matters related to SWD. The DC shall preside over all matters referred to it and determine facts, resolve disputes, make determinations as to whether or not a complaint has been sustained and then issue warnings or penalties, including suspensions, if it deems appropriate.

7.5.3 **Committee Members:** The President, subject to Board approval, shall appoint the Chair of the DC. In conjunction with the President, the Chair shall appoint three members to sit on the committee. The DC members shall be selected annually by the Chair in conjunction with The Board.

7.6 All appointments expire with the President's term of office. The Board can remove any Committee Chair or Committee Member at any time for cause.

7.7 Duties: The duties of the Standing Committees are such as are appropriate to their assignments, or as may be designated by the President or Executive Board or described in the SWD's Standing Rules or Bylaws.

7.8 Special Committees: The Executive Board may establish Special Committees as needed.

ARTICLE VIII - INTELLECTUAL PROPERTY

8.1 Officers and other duly authorized personnel of the Division may have occasion to administer or supervise the creation and management of intellectual and related property of the Division. Such property includes, without limitation, the SWD website, SWD Facebook page, SWD mailing and email address lists, SWD PayPal account, SWD bank accounts, SWD GoDaddy account, SWD MailChimp account, and documents of a confidential or proprietary nature.

8.2 By reason of their relationship to the Division, officers and duly authorized personnel may not, directly or indirectly, use any confidential information or other intellectual property of the

division in any matter or for any purpose that may be detrimental to the interests of the Division, nor shall take any act concerning the Division's intellectual property that is inconsistent with the division's ownership of it.

ARTICLE IX – AMENDMENTS

9.1 These Bylaws may be amended or revised at any regular meeting of the Delegate Assembly, or at any Special Meeting called for that purpose, by the affirmative vote of two thirds (2/3) of those present who are authorized to vote, provided that:

9.1.1. The language of the proposed amendment or revision must be given in writing to the Secretary thirty (30) days before such meeting. Such amendment or revision must be endorsed by at least twenty (20) members, or as proposed by a committee appointed by the President.

9.1.2. The language of the proposed amendment or revision must be communicated to the delegates with notice of the meeting at least fourteen (14) days before the meeting.

9.2 Standing Rules may be revised by a simple majority vote at any meeting of The Assembly.

ARTICLE X - GOVERNING RULES OF ORDER

10.1 Situations not specifically covered by these Bylaws must be governed by the latest edition of Robert's Rules of Order Newly Revised.

ARTICLE XI – DISSOLUTION

11.1 In the event of termination or dissolution of The Southwest Division of Bowls USA, all of its remaining assets, after payment of all of its liabilities, will be donated in such amounts and proportions as may be determined by the Delegate Assembly to:

11.1.1 Lawn bowling clubs within its Territory; and/or

11.1.2 a subsequent division entity; and/or

11.1.3 Bowls USA